

USE OF BLADENBORO HISTORICAL SOCIETY'S ACTIVITY CENTER

818 S. Main St., Bladenboro, NC 28320 910-863-4707

The Bladenboro Historical Society is a North Carolina chartered and registered non-profit corporation. The organization was founded for the sole purpose of acquiring, restoring, preserving, and putting into public service, the former Bladenboro Farm Life School and Bladenboro Elementary School Building.

The Bladenboro Historical Society Board encourages the use of this facility by residents of the town and country for worthwhile educational, recreational, civic and cultural activities to the fullest extent possible under the law so long as these activities do not interfere with previously scheduled activities and are conducted in accordance with the Board's policies and regulations.

GENERAL RULES AND REGULATIONS

The applicant using the building must agree to save and hold blameless the Historical Society and Board of Directors for any loss or injury resulting from, or arising out of, the applicant's use of the facility. The capacity for this rental shall not exceed 125 persons.

The applicant applying for use of this facility must agree to be responsible for all aspects of the activity including orderly conduct of participants and spectators.

The applicant must agree to reimburse the Historical Society for any damage to property occurring during use of this facility including damage done by food service.

Under no circumstances shall alcoholic beverages or illegal drugs be permitted or consumed on this property.

Dancing allowed inside this facility in socks, stocking or bare feet only.

Smoking is prohibited inside this facility.

Wading and swimming in outside fountain prohibited.

No animals shall be permitted inside the building, including pets, animals for sale, or trained animals. This includes birds, reptiles, dogs and cats. The only exception would be service animals working for the disabled or otherwise handicapped.

Use of grounds for any function shall require permission from a representative of the Board, on a case by case basis.

The use of the kitchen for cooking full meals shall require special permission from the Board.

Cooking and preparing of food in the North, South, and West sidewalk, step and concrete entrance areas is prohibited.

If tables are to be used for food or drink, they must be covered. The table covers shall be furnished by the user.

Folding tables and chairs are NOT TO BE USED OUTSIDE.

All food service vendors and caterers can use the Main Street entrance for deliveries and setup.

At the end of the user's activity, all decorations, trash and garbage must be removed from the facility and grounds. Be sure all lights and thermostats are set to off. Be sure to lock outside gates with departure no later than 11 pm.

There is to be no tape, tacks, nails, or staples used on walls, ceilings or windows. Tack strip is provided for decorations, etc.

The floor and all tables and chairs must be cleaned and free of spills.

The building will be inspected for damage and cleanliness. A \$25.00 deposit and clean-up fee shall be paid in advance. This fee will be refunded, upon request, within 14 days, if the building meets the Board's specifications. (This \$25.00 will also secure your reservation.)

Violations of above rules and regulations will result in the forfeiture of the clean-up fee.

The Historical Society Board reserves the right to deny the use of this facility to any person or organization at any time. The Board is the final authority on the interpretation and modifications of the policy for non-profit organizations.

A Rental Agreement for the use of the Center shall be required. Agreement consists of the Activity Center, access hallway, and restroom facilities, or other parts of the building. An application may be obtained from the Gift Shop in the Historical Building between the hours of 10:00 AM and 12:00 Noon Monday thru Friday, and 2:00 PM to 4:00 PM Saturday or Sunday, by email or online at www.bladenborohistoricalsociety.org.

Payment of all applicable scheduled fees shall be made to the Bladenboro Historical Society.

When approved, the application, signed by the user, becomes the agreement between the user and the Historical Society.

BLADENBORO HISTORICAL SOCIETY APPLICATION FOR USE OF ACTIVITY CENTER

Phone: 910-863-4707 --- Please type or print

Date of Use: _____

Hours of use: _____

(Note: Time needed for Set-up, Decorating, Practices, Rehearsals, etc. can be arranged.)

Specific Purpose/Activity: _____

Name of Organization/Group: _____

Renter's Representative: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Equipment Needed/Specific Arrangements (check all that apply):

() Tables, () Chairs, () Kitchen, () Meal Preparation, () Catered, () Grounds,

() Other: _____

Rental Fees are as follows:

For hourly rental (max. 6-8 hours) \$100.00

Deposit (non-refundable if canceled) & Clean-up Fee \$25.00

Total \$125.00

For all day rental (10-12 hours) \$175.00

Plus deposit (non-refundable if canceled) and clean-up fee 25.00

Total \$200.00

BLADENBORO HISTORICAL SOCIETY APPLICATION FOR USE OF ACTIVITY CENTER

Phone: 910-863-4707 --- Please type or print

RECEIVED FROM _____ Date of Use _____

Deposit (non-refundable if canceled) & Clean-up Fee \$25.00

Received by _____ Date _____

RECEIVED FROM _____ Date of Use _____

Total Rental Fee or Balance of Rental Fee \$ _____
(Amount)

Received by _____ Date _____

**I HAVE READ AND AGREE TO ABIDE BY THE BLADENBORO HISTORICAL SOCIETY'S
RULES FOR USE OF THE ACTIVITY CENTER, OR OTHER PARTS OF THE BUILDING
AND/OR GROUNDS.**

Signed

Date